



THE HONOR SOCIETY OF
PHI KAPPA PHI

Minutes of the Southeastern Chapter of
The Honor Society of Phi Kappa Phi
Executive Committee Meeting
Wednesday, February 2, 8:00 am.
Google Meets

President Dr. John Boulahanis called the meeting to order at 8:00 am.

Chapter Officers Present

President – John Boulahanis

Past President – Alan Cannon

President Elect – Amber Narro

Secretary/Initiation Officer – Lisa Moody

Public Relations Officer – Carol Madere

Member(s)-at-Large – Dayne Sherman, Angela Dunnington

Chapter Officer Absent

Treasurer – Cheryl Breaux

Awards & Grants Coordinator – Joan Faust

Student Vice-President(s) – Dipika Ghimire

Approval of Minutes from September 29, 2021 Executive Committee Meeting

The minutes from the fall Executive Committee Meeting were unanimously approved.

Membership Report – Lisa Moody

Lisa Moody reported that in fall 2021, we invited 335 student and faculty members, with 15 accepting membership to date. We had some trouble with the enrollment code, but this has been sorted out and students can now enroll online with the code they were sent. A new list of initiates will be generated once Southeastern's 14-day roster verification has passed.

Treasurer's Report – Cheryl Breaux (Absent—presented by Lisa Moody and John Boulahanis)

Checking Account Balance, January 31, 2022: \$12, 333.35

- Outstanding check # 1222 - \$50.00 paid to 2nd place Faculty Quiz Bowl Team, Pink Freud

Quiz Bowl Revenues and Expenses, Fall 2021

- Revenue Total: \$383.44

- \$83.44 Entry Fees
- \$300.00 Donation, SLU Alumni Assoc.
- Expenses Total: \$392.74
 - \$300.00 Prizes, 1st and 2nd place faculty and student teams
 - \$92.74 Trophies, ribbons, moderator thank you gift

New Initiates, Induction Ceremony

- Revenue: \$45, New Initiate Fees collected as of January 31, 2022
- Expenses: \$321.38, Fall Invitations
- Current balance due to PKP Headquarters for invitations, \$0.
 - *They sent an email notifying me of an outstanding balance of \$1.64 with a new invoice for fall invites. When I sent payment for the difference, they realized it was incorrect. They identified the technology problem and fixed it.*

PKP Headquarters – Billhighway

Billhighway meeting set for February 8th to discuss changes with how chapter dues and initiate payments will be distributed to chapters by PKP headquarters. I will provide more information once I have it.

Regalia Sales, 2021-2022

- Inventory (Jan 2022): 28 medallions, 33 cords, 16 stoles
- Total Sales 2021-2022: \$57.00

Endowed Scholarships - Lou Ballard Scholarship and Henry Earl & Carole Corkern Scholarship

- Scholarship funds collected in August (8/26/21) paid to SLU Foundation 10/19/21: \$35.00

Regalia Sales, 2020-2021

Total sales for fiscal year 2020-2021: \$566.96
Inventory (5/21): 29 medallions, 34 cords, 17 stoles

Endowed Scholarships - Lou Ballard Scholarship and Henry Earl & Carole Corkern Scholarship

- Scholarship receipts for fiscal year 2020-2021: \$180.00
- Scholarship funds paid to SLU Foundation in 2020-2021: \$215.00*
**Includes \$35.00 received at the end of previous fiscal year, paid after July 1, 2020*
- Scholarship receipts for fiscal year 2021-2022 (as of 9/29/21): \$35.00

Publicity Report – Amber Narro

Dr. Carol Madere from the Communication and Media Studies Area has volunteered to serve as our Publicity Officer. Amber Narro will add her as an administrator to our social media accounts.

Last year, we authorized the purchase of the domain for phikappaphi75.com and .org and Amber has now built a new website phikappaphi.com that is sleek and updated and easier to administer using Wordpress content management system as a platform. John Boulahanis, Alan, Cannon and Lisa Moody (and anyone else who is willing) will give it a quick proofreading to verify its content before Amber Narro redirects the previous website to send users to the new and improved site.

Scholarships, Awards, & Grants—Joan Faust (Absent, presented by John Boulahanis and Lisa Moody)

This year's Ballard and Corkern scholarship applications have been updated with an April 1 2022 submission deadline. Online applications have been added to the new website (phikappaphi75.com) and Amber Narro will add a link where PDF applications may also be uploaded just for this year until we phase out paper applications. Moving forward, applications will be available as online submissions with spaces to upload ancillary materials such as resumes or letters of recommendation.

For this year since the process has begun, we are keeping the application requirements the same as previous years, but we spoke about streamlining the process and making the application a little simpler with perhaps requiring only one letter of recommendation and a student one-page appeal. We decided to consider this matter further after the April Induction Ceremony

Induction Ceremony – Wednesday, April 13 at 5:30 pm in the Student Union Theater

We decided to provide PKP medallions to attendees once again, so Lisa Moody will order more from the national office as we have only 28 in our current stock. We will once again have a table sale of medallions, cords, and stoles. We will also livestream the ceremony.

Speaker – James Winter, Artistic Director, Columbia Theatre and Associate Professor of Theatre

Awards and Grant Opportunities:

We discussed the deadlines of upcoming national awards and grants but there was no further conversation on these matters other than a mention of a student who had sent an email of inquiry about the fellowship opportunity and to whom Joan Faust has already responded.

PKP Week – Library Display:

We will once again have a library display during the week of February 7-11

Angela Dunnington and Dayne Sherman will work on setting up the display, and Angela will contact Randy Bergeron for any photographs from the Spring 2021 Induction Ceremony;

Lisa Moody and Alan Cannon will have display materials delivered to the library by Friday, February 4

Amber Narro will email any photographs and files that might be used for the display;

Lisa Moody suggested we place some copies of the English Department publication of *The Pick* to have as a “give-away” to help draw people to the table (and to help out with distribution of *The Pick* since the Writing Center no longer holds in-person orientations).

2022 Biennial Convention – Au. 4-6, ChampionsGate, FL:

We had a discussion on the merits of attending the convention to share ideas and increase membership.

Other Business: We talked about generating more publicity about membership and scholarships. Lisa Moody is going to contact Chelsea Slack of the Lion's Roar and suggest a profile article on last year's scholarship recipient, Samantha Ellis.

Carol Madere is going to contact the ByLine about publicizing Phi Kappa Phi Week at the library.

John Boulahanis is going to update the national PKP site with our Phi Kappa Phi week plans.

Next Meeting:

We discussed the numbers of meetings needed each year. Currently, we have one executive council and one general meeting each semester, but these are virtually one and the same, which causes confusion with keeping two sets up minutes. We checked the by-laws (briefly) and it seems as if only two meetings per year are required, so we discussed reducing the number of meetings down to two a year. We will have more discussion on this subject once we have consulted the by-laws and asked for opinions from people who were unable to attend today's meeting.

We adjourned at 8:50 a.m.

Respectfully submitted,

Dr. Lisa Moody